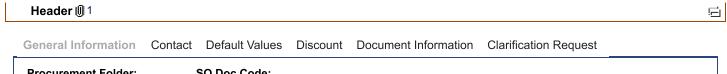
Solicitation Response(SR) Dept: 0608 ID: ESR09292500000002316 Ver.: 1 Function: New Phase: Final

Modified by batch, 10/02/2025



Procurement Folder: SO Doc Code: 1786313 **ARFQ Procurement Type:** SO Dept: Agency Master Agreement 0608 Vendor ID: SO Doc ID: 000000209165 DCR2600000034 **Published Date:** Legal Name: CIMCO INC 9/10/25 Close Date: Alias/DBA: 10/2/25 Close Time: Total Bid: 10:30 \$44,300.00 Status: **Response Date:** Closed 09/29/2025 Solicitation Description: Response Time: Kitchen Equipment Maintenance and Repairs 11:20 Contract Responded By User ID: **Total of Header Attachments:** CimBaker First Name: **Total of All Attachments:** Tessa **Last Name:** Baker Email: service@cimcowv.com Phone: 3045627705

STEVENS CORRECTIONAL CENTER AND JAIL

ARFQ 0608 DCR2600000034 - Kitchen Equipment Maintenance and Repairs Contract Pricing Page

Preventative Maintenance	Preventative Maintenance Unit of Measure	Preventative Maintenance Number of Times Per Year	Preventative Maintenance Unit Price Per Each Time	Preventative Maintenance Extended Amount
Equipment and Systems		Times Tel Telli		
Equipment and Systems	Quarterly	4	\$ 900.00	\$ 3,600.00
			Subtotal A:	\$ 3,600.00
Correction Maintenance Hourly Rates	Corrective Maintenance Unit of Measure	Corrective Maintenance Estimated Annual Hours	Corrective Maintenance Unit Price	Corrective Maintenance Extended Amount
Regular Labor Rate	Hour	100	\$ 115.00	d 11 F0030
Overtime Labor Rate	Hour	16		3 11,500,00
Holiday Labor Rate	Hour	8	\$ 125.00	\$ 2,000,00
Emergency Labor Rate	Hour	8	\$ 100.00	\$ 800.00
New Equipment, Devices, and Parts Markup Percentage Quote		nent, Devices, and Parts entage Cost **	New Equipment, Devices, and Parts Markup Percentage	New Equipment, Devices, and Parts Markup Percentage Extended
Parts	\$20,0	00.00	29 %	Amount 4 25, 600,00
	[OVERALL COST (by	Subtotal C:	\$ 25,600.00
Address: 2336 Vingilia Ave	2b			
OTES:	* Quantities are estimated for l	LCA COUNTY .		

Quantities are estimated for bid evaluation purposes only.

^{**} Estimated cost for bid evaluation purposes only.

BID BOND

	KNOW ALL MEN BY THESE PRES		ENTS, That we, the undersigned, _		Cimco, Inc.							
	2336 Vii	-		Hurricane	, WV 255	26	as Princip	al, and	Ohio	Farmer	s Insuran	ce Compar
of_	P. O. Box	5001	Westfi	ield Center,	OH #4425	fation or	ganized and	existin	g unde	r the lav	vs of the S	tate of
	with its	principal	office in th	ne City ofV	Vestfield C	enter	_ as Surety	are h	eld and	firmly t	cound unto	the State
				of Five Percer								at of which,
well and truly t	to be made,	we jointly	and seve	rally bind ours	elves, our he	eirs, adm	nistrators, e	xecuto	rs, suc	essors	and assign	15.
The !	Condition o	f the abo	an ablant	dan la auch th		W- 64-	-t1 b					
				tion is such the proposal, attac								
DCR260000	00034: 5	tevens	Correction	onal Center	- Fauinme	ent Mai	ntenance	and E	enair	Cont	tract in wn	ung for
		10 10110	Comodin	orial Contor	Equipino	JIII WIGI	iteriarice	and i	cepair	COIL	act	
(a) (b) attached herei	if said	id shall be aid shall i fumish a	rejected, be accept ny other b	ed and the Pi	rincipal shall	ed by the	bld or propo	sal, ar	d shall	in all of	her respec	ts parform
full force and e event, exceed The S	created by effect. It is the penal a Surety, for ti	the accep expressly mount of the	otance of a understoothis obligate eceived, h	seld bid, then to od and agreed tion as herein	his obligation I that the list stated. es and agree	shall be dility of the	e Surety for	d, other any a	nd all o	laims h	pation shall ereunder s	remain in thall, in no
full force and e event, exceed the The S vay impaired of valve notice of	created by effect. It is the penal a Surety, for the or affected fany such o	the accept expressive mount of the se value of by any ex extension.	otance of a understoo this obligat eceived, h eceived, o	said bid, then to od and agreed tion as herein ereby stipulate of the time with	his obligation I that the list stated. es and agree hin which the	n shall be sility of the single the o Oblige	e Surety for a obligations e may accep	ld, other any a of sai of such	erwise ind all of all of Surein bid, a	y and its	pation shall be reunder s s bond sha Surety do	I remain in thall, in no all be in no es hereby
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The S vay impaired of waive notice of	created by effect. It is the penal a Surety, for the or affected f any such a ESS, the fo	the accept expressive mount of the se value of by any ex extension.	otance of a understox this obligat eceived, h etansion o	said bid, then to od and agreed tion as herein sereby stipulate of the time with and seals of Press and Seal	his obligation I that the list stated. es and agree hin which the fincipal and S	n shall be stillly of the sthat the Obliger	e Surety for a obligations a may accep	ld, other any a soft said such	erwise ind all of all of Surein bid, a	y and its	pation shall ereunder s s bond sha Surety do ficer of Pri	I remain in thall, in no all be in no es hereby
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The S way impaired o waive notice of WiThi Surety, or by P	created by effect. It is the penal a Surety, for the or affected f any such a ESS, the fo	the accept expressive mount of the se value of by any ex extension.	otance of a understox this obligat eceived, h etansion o	said bid, then to od and agreed tion as herein sereby stipulate of the time with and seals of Press and Seal	his obligation I that the list stated. es and agree hin which the fincipal and S	n shall be billity of the se that the Obliged Surety, ea day of _	a obligations a may accept the may a	sealed	d Surei bid, a by a p	y and its nd sald roper of	pation shall ereunder s s bond sha Surety do ficer of Pri 5 pai)	I remain in thall, in no all be in no as hereby

IMPORTANT — Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

Westfield Insurance Co. Westfield National Insurance Co. Ohio Farmers Insurance Co.

CERTIFIED COPY

Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

richard L. Higginbotham, Bunnie Marie Perrine, Jeffery O'dell, Robin M. Hubbard-Sherrod, Lisa G.

ASBURY, JOINTLY OR SEVERALLY

of CHARLESTON and State of WV its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit. - - - - -

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile

power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting

held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their **National Surety Leader** and **Senior Executive** and their corporate seals to be hereto affixed this **01st** day of **MAY** A.D., **2022**.

Corporate Seals Affixed

State of Ohio County of Medina

Marital Printer, HATIONAL W Carling Manual A

WESTFIELD INSURANCE COMPANY WESTFIELD NATIONAL INSURANCE COMPANY OHIO FARMERS INSURANCE COMPANY

Ву Gary W. Stumper, National Surety Leader and

On this **01st** day of **MAY**A.D., **2022**, before me personally came **Gary W. Stumper** to me known, who, being by me duly sworn, did depose and say, that he resides in **Medina**, **OH**; that he is **National Surety Leader** and **Senior Executive** of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed

State of Ohio County of Medina

SS.

SS.



David A. Kotnik, Attorney at Law, Notary Public My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this 2nd day of October 2025







Frank A. Carrino, Secretary



State of West Virginia **Agency Request for Quote**

Proc Folder: 1786313 Reason for Modification: Doc Description: Equipment Equipment Maintenance and Repairs Contract Proc Type: Agency Master Agreement Date Issued Solicitation Closes Solicitation No Version 2025-09-10 2025-10-02 10:30 ARFQ 0608 DCR2600000034

	E.	

VENDOR

Vendor Customer Code:

Vendor Name: CIMCO, Inc.

2336 Virginia Ave. Address:

Street:

Hurricane. City:

Country: USA Zip: 25526 State: WV

Principal Contact: Darran P. Griffith

Vendor Contact Phone: (364) 5 62-7705 Extension:

FOR INFORMATION CONTACT THE BUYER

Philip K Farley (304) 549-1050 philip.k.farley@wv.gov

Vendor

Signature X

FEIN# 55-0749511

All offers subject to all terms and conditions contained in this solicitation

Date Printed:

Sep 10, 2025

Page 1

FORM ID: WV-PRC-ARFQ-002 2020/05

ADDITIONAL INFORMATION

The West Virginia Division of Corrections and Rehabilitation (DCR) is soliciting bids to establish an open-ended contract to provide preventative maintenance and inspections, corrective maintenance, repairs, replacement parts, and installation of new devices and equipment for the Kitchen Equipment Maintenance and Repairs Contract at Stevens Correctional Center and Jail (STCC&J) located at 795 Virginia Avenue, Welch, WV 24801 in McDowell County.

INVOICE TO		SHIP TO		
STEVENS CORRECTIONAL CENTER		STEVENS CORRECTIONAL CENTER		
795 VIRGINIA AVENUE		795 VIRGINIA AVENUE		
WELCH US	WV	WELCH WV		

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Overall Cost				

Comm Code	Manufacturer	Specification	Model #	
72102900				

Extended Description:

Kitchen Equipment Maintenance and Repairs Contract

SCHEDULE OF EVENTS

Line	Event	Event Date
1	Non-Mandatory Pre-Bid Meeting at 10:00 AM E.S.T.	2025-09-22
2	Deadline for Questions Due is 2:00 PM E.S.T.	2025-09-25
3	Bid Due By 10:30 AM E.S.T.	2025-10-02



State of West Virginia Agency Request for Quote

Proc Folder: 1786313 Reason for Modification: Doc Description: Kitchen Equipment Maintenance and Repairs Contract Addendum No. 1: To correct the document description to Kitchen Equipment Maintenance and Repairs Contract. Proc Type: Agency Master Agreement **Date Issued** Solicitation Closes Solicitation No Version 2025-10-02 2025-09-10 10:30 ARFQ 0608 DCR2600000034 2

BID RECEIVING LOCATION	

VENDOR

Vendor Customer Code:

Vendor Name: CEMCO, Jac.

Address: 2336 Virginia Ave.

Street:

City: Hurricane

Country: USA Zip: 25526 State: WV

Principal Contact: Darran P. Griffith

Vendor Contact Phone: (304) 562-7705 Extension:

FOR INFORMATION CONTACT THE BUYER

Philip K Farley (304) 549-1050 philip.k.farley@wv.gov

Vendor

Signature X

All offers subject to all terms and conditions contained in this solicitation

Date Printed: Sep 10, 2025

Page 1 FORM ID: WV-PRC-ARFQ-002 2020/05

ADDITIONAL INFORMATION

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INVOICE TO		SHIP TO	
STEVENS CORRECTIONA CENTER 795 VIRGINIA AVENUE	L	STEVENS CORRECTIONAL CENTER 795 VIRGINIA AVENUE	
WELCH US	WV	WELCH WV	

Line	Comm Ln Desc	Qty	Unit Issue	Unit Price	Total Price
1	Overall Cost				

Comm Code	Manufacturer	Specification	Model #	
72102900				

Extended Description:

Kitchen Equipment Maintenance and Repairs Contract

SCHEDULE OF EVENTS

<u>Line</u>	Event	Event Date
1	Non-Mandatory Pre-Bid Meeting at 10:00 AM E.S.T.	2025-09-22
2	Deadline for Questions Due is 2:00 PM E.S.T.	2025-09-25
3	Bid Due By 10:30 AM E.S.T.	2025-10-02

Contract Administrator and the initial point of contact for matters relating to this Contract.
Darren P. Griffith Service Manager Jan P. Saffith
(Name Title)
Darren P. Griffish Service Manager
(Printed Name and Title)
2336 Virginia Ave, Hurricane, W 25526
(Address) (304) 562-7705
(Phone Number) / (Fax Number)
Daco Dari Afith at cincows. com
(Email address)

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration..

CIMCO, Inc.
(Company)
(Authorized Signature) (Representative Name, Title)
Printed Name and Title of Authorized Representative) (Date)
260d PG/P
(Date)
(304) 562-7705
(Phone Number) (Fax Number)
Dariffish at cincows, com
(Email Address)

ADDITIONAL TERMS AND CONDITIONS (Architectural and Engineering Contracts Only)

- 1. PLAN AND DRAWING DISTRIBUTION: All plans and drawings must be completed and available for distribution at least five business days prior to a scheduled pre-bid meeting for the construction or other work related to the plans and drawings.
- 2. PROJECT ADDENDA REQUIREMENTS: The Architect/Engineer and/or Agency shall be required to abide by the following schedule in issuing construction project addenda. The Architect/Engineer shall prepare any addendum materials for which it is responsible, and a list of all vendors that have obtained drawings and specifications for the project. The Architect/Engineer shall then send a copy of the addendum materials and the list of vendors to the State Agency for which the contract is issued to allow the Agency to make any necessary modifications prior to sending the addendum to all interested vendors and, if necessary, extend the bid opening date. Any addendum should be received by the Division of Corrections and Rehabilitation at least fourteen (14) days prior to the bid opening date.
- 3. PRE-BID MEETING RESPONSIBILITIES: The Architect/Engineer shall be available to attend any pre-bid meeting for the construction or other work resulting from the plans, drawings, or specifications prepared by the Architect/Engineer.
- 4. AIA DOCUMENTS: All construction contracts that will be completed in conjunction with architectural services procured under Chapter 5G of the West Virginia Code will be governed by the attached AIA documents, as amended by the Supplementary Conditions for the State of West Virginia, in addition to the terms and conditions contained herein. The terms and conditions of this document shall prevail over anything contained in the AIA Documents or the Supplementary Conditions.
- 5. GREEN BUILDINGS MINIMUM ENERGY STANDARDS: In accordance with West Virginia Code § 22-29-4, all new building construction projects of public agencies that have not entered the schematic design phase prior to July 1, 2012, or any building construction project receiving state grant funds and appropriations, including public schools, that have not entered the schematic design phase prior to July1, 2012, shall be designed and constructed complying with the ICC International Energy Conservation Code, adopted by the State Fire Commission, and the ANSI/ASHRAE/IESNA Standard 90.1-2007: Provided, That if any construction project has a commitment of federal funds to pay for a portion of such project, this provision shall only apply to the extent such standards are consistent with the federal standards.



State of West Virginia DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT West Virginia Code §21-1D-5

I, Doren Gradett, after being first duly sworn, depose and state as follows:			
1. I am an employee of; and, (Company Name)			
2. I do hereby attest that(Company Name)			
maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with West Virginia Code §21-1D.			
The above statements are sworn to under the penalty of perjury.			
Printed Name: Dones Oriffith			
Signature: Tapph			
Title: Vellice Magazet			
Company Name: Cinco Inc.			
Date: 9/09/005			
STATE OF WEST VIRGINIA,			
COUNTY OF HUTTON TO-WIT:			
Taken, subscribed and sworn to before me this of day of extended, which			
By Commission expires July N Jool			
(Seal)			
OFFICIAL SEAL NOTARY PUBLIC (Notary Public) STATE OF WEST VIRGINIA Tessa Lynn Baker Cimco, Inc. 2338 Virginia Avenue			

Rev. July 7, 2017

ADDENDUM ACKNOWLEDGEMENT FORM SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

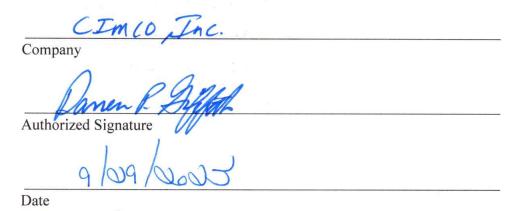
Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum No. 1	[] Addendum No. 6
Addendum No. 2	[] Addendum No. 7
Addendum No. 3	[] Addendum No. 8
[] Addendum No. 4	[] Addendum No. 9
[] Addendum No. 5	[] Addendum No. 10

Addendum Numbers Received:

(Check the box next to each addendum received)

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.



NOTE: This addendum acknowledgement should be submitted with the bid to expedite document processing.



	Agency REQ.P.O#	
BID BOND		
KNOW ALL MEN BY THESE PRESENTS, That we, the undersigned,		
of,		
of,, a corporation of		
with its principal office in the City of		
of West Virginia, as Obligee, in the penal sum of		
well and truly to be made, we jointly and severally bind ourselves, our heirs, adr	ministrators, executors, successors and assigns.	
The Condition of the above obligation is such that whereas the Pri Department of Administration a certain bid or proposal, attached hereto and ma		
NOW THEREFORE,		
(a) If said bid shall be rejected, or (b) If said bid shall be accepted and the Principal shall enter attached hereto and shall furnish any other bonds and insurance required by the agreement created by the acceptance of said bid, then this obligation shall I full force and effect. It is expressly understood and agreed that the liability of event, exceed the penal amount of this obligation as herein stated.	ne bid or proposal, and shall in all other respects perform the null and void, otherwise this obligation shall remain in	
The Surety, for the value received, hereby stipulates and agrees that way impaired or affected by any extension of the time within which the Oblig waive notice of any such extension.		
WITNESS, the following signatures and seals of Principal and Surety,	executed and sealed by a proper officer of Principal and	
Surety, or by Principal individually if Principal is an individual, thisday of		
Principal Seal		
Timopar ocal	(Name of Principal)	
	Ву	
	(Must be President, Vice President, or Duly Authorized Agent)	
	(Title)	
Surety Seal	(Name of Surety)	
	Attorney-in-Fact	

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

BID BOND PREPARATION INSTRUCTIONS

we jointly and severally bind ourselves, our successors and assigns. The Condition of the Department	ayment of which, well and truly to be made, heirs, administrators, executors, gation is such that whereas the Principal has submitted to f Administration a certain bid or proposal, attached hereto act in writing for
accordance with the bid or proposal attacher required by the bid or proposal, and shall acceptance of said bid then this obligatio remain in full force and effect. It is expres for any and all claims hereunder shall, in herein stated The Surety for value received. Surety and its bond shall be in no way important obligee may accept such bid: and said Surety.	accepted and the Principal shall enter into a contract in additional contract in all other to and shall furnish any other bonds and insurance in all other respects perform the agreement created by the in shall be null and void, otherwise this obligation shall sally understood and agreed that the liability of the Surety no event, exceed the penal amount of this obligation as in the hereby stipulates and agrees that the obligations of said aired or affected by any extension of time within which the ety does hereby waive notice of any such extension. In greatures and seals of Principal and Surety, executed and not Surety, or by Principal individually if Principal is an
Principal Seal (R) Surety Seal (U)	(O) (Name of Principal) By(S) (Must be President, Vice President, or Duly Authorized Agent) (T) Title (V) (Name of Surety)
	The Condition of the above oblig the Purchasing Section of the Department of and made a part hereof to enter into a contract of the Department of and made a part hereof to enter into a contract of the Department of and made a part hereof to enter into a contract of the Department o

IMPORTANT – Surety executing bonds must be licensed in West Virginia to transact surety insurance, must affix its seal, and must attach a power of attorney with its seal affixed.

AGENCY (A)

(B)

RFQ/RFP#____

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: CIMCO, Tuc

project.	tors will perform more than \$25,000.00 of work to complete the
Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.

one business day of the request. Failure to submit the subcontractor list within one business day of receiving the request shall result in disqualification of the bid.

If no subcontractors who will perform more than \$25,000.00 of work are to be used to complete the project, the apparent low bidder must make this clear on the subcontractor list, in the bid itself, or in response to the Division of Corrections and Rehabilitation's request for the subcontractor list.

- a. Required Information. The subcontractor list must contain the following information:
 - i. Bidder's name
 - ii. Name of each subcontractor performing more than \$25,000 of work on the project.
 - iii. The license number of each subcontractor, as required by W. Va. Code § 21-11-1 et. seq.
 - iv. If applicable, a notation that no subcontractor will be used to perform more than \$25,000.00 of work. (This item iv. is not required if the vendor makes this clear in the bid itself or in documentation following the request for the subcontractor list.)
- b. Subcontractor List Submission Form: The subcontractor list may be submitted in any form, including the attached form, as long as the required information noted above is included. If any information is missing from the bidder's subcontractor list submission, it may be obtained from other documents such as bids, emails, letters, etc. that accompany the subcontractor list submission.
- c. Substitution of Subcontractor. Written approval must be obtained from the State Spending Unit before any subcontractor substitution is permitted. Substitutions are not permitted unless:
 - The subcontractor listed in the original bid has filed for bankruptcy;
 - ii. The subcontractor in the original bid has been debarred or suspended; or
 - iii. The contractor certifies in writing that the subcontractor listed in the original bid fails, is unable, or refuses to perform his subcontract.

(Enter your Company Letterhead)

Bid Request Form

Jeffery O'Dell, CPCU Friedlander Company P.O. Box 2466 Charleston, WV 25326

Office: 304.357.4534 Fax: 304.357.4532 Cell: 304.389.2573



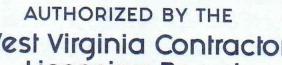
CERTIFICATE OF LIABILITY INSURANCE

7/7/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). George H. Friedlander Company PHONE (A/C, No. Ext): 304-357-4520 E-MAIL 1566 Kanawha Blvd. E. FAX (A/C, No): 304-345-8724 Charleston WW 25311 ADDRESS: jeffodell@friedlandercompany.com INSURER(S) AFFORDING COVERAGE NAIC# INSURER A: Encova Insurance 12372 INSURED CIMIO01 INSURER B : Cimco, Inc. P O Box 480 INSURER C : Culloden WV 25510-0480 INSURER D INSURER E INSURER F COVERAGES **CERTIFICATE NUMBER: 731753496** REVISION NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR POLICY EFF POLICY EXP (MM/DD/YYYY) TYPE OF INSURANCE POLICY NUMBER INSD WVD LIMITS COMMERCIAL GENERAL LIABILITY X 5002859868 7/8/2025 7/8/2026 EACH OCCURRENCE DAMAGE TO RENTED \$1,000,000 CLAIMS-MADE X OCCUR \$300,000 PREMISES (Ea occurrence) X Contractual Liab MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GEN'L AGGREGATE LIMIT APPLIES PER: GENERAL AGGREGATE \$2,000,000 POLICY X PRO-PRODUCTS - COMP/OP AGG \$2,000,000 OTHER: **AUTOMOBILE LIABILITY** COMBINED SINGLE LIMIT (Ea accident) 5002859868 7/8/2025 7/8/2026 \$1,000,000 X ANY AUTO BODILY INJURY (Per person) \$ OWNED AUTOS ONLY HIRED SCHEDULED AUTOS NON-OWNED AUTOS ONLY BODILY INJURY (Per accident) \$ PROPERTY DAMAGE AUTOS ONLY \$ 5 UMBRELLA LIAB X 5002921687 OCCUR 7/8/2025 7/8/2026 EACH OCCURRENCE \$2,000,000 **FXCESS LIAB** CLAIMS-MADE AGGREGATE \$2,000,000 DED X RETENTION\$ 10,000 WORKERS COMPENSATION WCP700995 7/8/2025 7/8/2026 PER STATUTE AND EMPLOYERS' LIABILITY ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? E.L. EACH ACCIDENT \$1,000,000 N/A (Mandatory in NH) E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT \$1,000,000 DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) WC includes Broad Form Employers Liability, WV 23-4-2 Per Project Aggregate applies when required by written contract. Evidence of Insurance CERTIFICATE HOLDER CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. TO WHOM IT MAY CONCERN AUTHORIZED REPRESENTATIVE

CONTRACTOR LICENSE



West Virginia Contractor Licensing Board

CONTRACTOR FICENSING NO NUMBER: WV025512

CLASSIFICATION:

HVAC **PIPING PLUMBING SPECIALTY**

WEST VIRGINIA

CIMCO INC PO BOX 480 CULLODEN, WV 25510

DATE ISSUED

EXPIRATION DATE

MAY 25, 2025

MAY 25, 2026

Authorized Signature

Chair, West Virginia Contractor Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.